

NMDA's Healthy Soil Program | Fiscal Year 2026 (FY26)

Letter of Support Template from your Project Sponsor\*

Individual Applicants submit \*both\* pages within online grant application



1. **To be completed by THE INDIVIDUAL APPLICANT and presented to THE PROJECT SPONSOR (\*SWCD; or pueblo, tribe, or nation), then retrieved by the Individual Applicant**

Name of Individual Applicant: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Physical address of the project site: \_\_\_\_\_

Land type (check all that apply):  Cropland  Rangeland  Other (\_\_\_\_\_)

Amount of land involved in the project: \_\_\_\_\_ (← note acres or square feet)

Healthy Soil Program funding requested for the project: \$\_\_\_\_\_ (maximum: \$24,999.99, inclusive of the Project Sponsor's 15% administrative fee and mileage, both of which NMDA pays if awarded.)

Write a brief project summary in the box below to address the following points, attaching additional pages if needed and/or if requested by the Project Sponsor.:

- The **soil-related resource concern(s)** identified by the Natural Resources Conservation Service (NRCS)
- The **soil health principle(s)** you will implement to address those soil health-related resource concerns
- The **project activities**, which cannot happen earlier than July 15, 2025 or later than September 30, 2026
- The **eligible expenses** related to those project activities

Describe your project here.

2. To be completed by THE PROJECT SPONSOR (\*SWCD; or pueblo, tribe, or nation), then returned to the Individual Applicant

Name of Project Sponsor: \_\_\_\_\_

Name of Project Sponsor's administrative contact for this project: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Distance (miles) between the Project Sponsor office and the Individual Applicant's project site: \_\_\_\_\_

**Sponsorship of the Individual Applicant's project**

Does the SWCD; or pueblo, tribe, or nation verify that, to the best of its knowledge, the information presented by the Individual Applicant on Page 1 is complete and accurate?  YES  NO

Does the SWCD; or pueblo, tribe, or nation agree to serve as the Project Sponsor for the Individual Applicant project as summarized on Page 1?  YES  NO

**The Project Sponsor's administrative responsibilities during the grant term**

Project Sponsors serve as fiscal agents and project managers for Healthy Soil Program grant projects implemented by Individual Applicants. As such, **the Project Sponsor is required to:**

- Attend a **mandatory grant training online on June 24, 2025**, prior to execution of the grant
- Serve as liaison between NMDA and the Individual Applicant
- In a timely way and in accordance with program deadlines, collect from the Individual Applicant, **verify**, process, and submit to NMDA any necessary grant documentation (contractual agreements, soil test/assessment data, invoices, receipts, quarterly/final reports, etc.)
- In a timely way, disburse grant funds due to the Individual Applicant
- **Visit the project site at the beginning of the project** to help the Individual Applicant with their required pre-project soil-sample collection (for laboratory-based testing) and in-field soil assessment
- **Issue the Individual Applicant a Form 1099-MISC** from the IRS if the Individual Applicant receives \$600 or more in Healthy Soil Program grant funding during the calendar year(s)

In return, the Project Sponsor will receive an administrative fee equal to 15% of the amount awarded to the Individual Applicant's project, as well as mileage (payable at the standard IRS rate) for the required site visit.

Will the SWCD; or pueblo, tribe, or nation named herein accept the Project Sponsor responsibilities detailed above if the Individual Applicant's project is awarded a Healthy Soil Program grant?  YES  NO

**Required Signatures**

Name/title of Project Sponsor's leadership representative: \_\_\_\_\_

Signature of Project Sponsor's leadership representative: \_\_\_\_\_

Signature of Project Sponsor's administrative contact for this project: \_\_\_\_\_

Date(s) signed: \_\_\_\_\_