

1. **To be completed by THE INDIVIDUAL APPLICANT and presented to THE PROJECT SPONSOR (*SWCD; or pueblo, tribe, or nation), then retrieved by the Individual Applicant**

Name of Individual Applicant: _____

Mailing address: _____

Email: _____ Phone: _____

Physical address of the project site: _____

Land type (check all that apply): ☐ Cropland ☐ Rangeland ☐ Other (_____)

Amount of land involved in the project: _____ (← note **acres** or **square feet**)

Healthy Soil Program funding requested for the project: \$_____ (maximum: **\$24,999.99**, inclusive of the Project Sponsor's 15% administrative fee and mileage, both of which NMDA pays if awarded.)

Write a **brief project summary in the box below** to address the following points:

- The **soil-related resource concern(s)** identified by the Natural Resources Conservation Service (NRCS)
- The **soil health principle(s)** you will implement to address those soil health-related resource concerns
- The **project activities**, which must happen between July 15, 2026, and September 30, 2027
- The **major** eligible expenses related to those project activities

Following the guidance above, summarize your project below so that NMDA can see what information your Project Sponsor considered when you requested their sponsorship of your project. **Your application is incomplete** if you leave this box blank or enter "See attached information" or similar statements in this box.

Name/title of Project Sponsor's leadership rep.: _____

Signature of above leadership rep.: _____ Date: _____

NMDA's Healthy Soil Program | Fiscal Year 2027 (FY27)

Letter of Support Template from your Project Sponsor*

Individual Applicants submit *both* pages as part of online grant application



2. To be completed by THE PROJECT SPONSOR (*SWCD; or pueblo, tribe, or nation), then returned to the Individual Applicant

Name of Project Sponsor: _____

Name of Project Sponsor's **administrative** contact for this project: _____

Email: _____ Phone: _____

Distance (miles) between the Project Sponsor office and the Individual Applicant's project site: _____

Sponsorship of the Individual Applicant's project

Does the SWCD; or pueblo, tribe, or nation verify that, to the best of its knowledge, the information presented by the Individual Applicant on Page 1 is complete and accurate? ☐ YES ☐ NO

Does the SWCD; or pueblo, tribe, or nation agree to serve as the Project Sponsor for the Individual Applicant project as summarized on Page 1? ☐ YES ☐ NO

The Project Sponsor's administrative responsibilities during the grant term

Project Sponsors serve as fiscal agents and project managers for Healthy Soil Program grant projects implemented by Individual Applicants. As such, **the Project Sponsor is required to:**

- Attend a **mandatory grant training online on June 24, 2026**, prior to execution of the grant
- Serve as liaison between NMDA and the Individual Applicant
- In a timely way and in accordance with program deadlines, collect from the Individual Applicant, **verify**, process, and submit to NMDA any necessary grant documentation (contractual agreements, soil test/assessment data, invoices, receipts, quarterly/final reports, etc.)
- In a timely way, disburse grant funds due to the Individual Applicant
- **Visit the project site at the beginning of the project** to help the Individual Applicant with their required pre-project soil-sample collection (for laboratory-based testing) and in-field soil assessment
- **Issue the Individual Applicant a Form 1099-MISC** from the IRS if the Individual Applicant receives \$600 or more in Healthy Soil Program grant funding during each calendar year of the grant

In return, the Project Sponsor will receive an administrative fee equal to 15% of the amount awarded to the Individual Applicant's project, as well as mileage (payable at the standard IRS rate) for the required site visit.

Will the SWCD; or pueblo, tribe, or nation named herein accept the Project Sponsor responsibilities detailed above if the Individual Applicant's project is awarded a Healthy Soil Program grant? ☐ YES ☐ NO

Required Signatures

Name/title of Project Sponsor's **leadership** representative: _____

Signature of same representative: _____

Name/title of Project Sponsor's **administrative** contact for this project: _____

Date this project was granted sponsorship: _____