

## NEW MEXICO DEPARTMENT OF AGRICULTURE DIVISION OF STANDARDS AND CONSUMER SERVICES

Full Service Establishment Registration Application Commercial Petroleum Weights and Measures Service Establishment

This application must be completed by each individual, partnership, company, corporation, society or association which operates a business as a service establishment for commercial petroleum weighing and measuring devices. The completed application must be accompanied by an establishment registration fee of **\$150** and also by a service technician registration fee of **\$50** for each employee of the service establishment who will be doing service work on commercial weighing and measuring devices. If the complete application for renewal of registration is not filed prior to the expiration date of the current registration, a late registration fee of **\$100** shall be charged in addition to the annual registration fees.

New Application	Renewal	Adding Technician(s)	License No
Name of Establishment:			
Name of Principle Officer:			
Telephone Number:			
Alternate Number:			
Email:			
			Check if same as mailing address.
Mailing Address:		Physical Address:	
City:		City:	
State:		State:	
Zip:		Zip:	

As Principal Officer of the establishment named above, I hereby apply for registration as a commercial service establishment for the purpose of conduction the business of repairing, reconditioning, servicing and/or installing commercial weighing and measuring devices in the State of New Mexico. This establishment will abide by the applicable rules and regulations of the Board of Regents of the New Mexico State University that have been or may be adopted under the Petroleum Products Standards Act (Chapter 98, Sections 1 through 16, Laws of 1993, NMSA). I certify that the employees of this establishment who will be doing the work are competent to repair, recondition, service or install the devices indicated on the reverse side of this application

Signature of Principal Officer \_\_\_\_\_

DIVISION OF STANDARDS AND CONSUMER SERVICES MSC 3170, Box 30005 Las Cruces, New Mexico 88003-8005 Telephone: (575)646-1616, Fax: (575)646-2361 \*Due to sensitive information provided

please print and mail application\*

NEW License Application Requirements	License RENEWAL Requirements	ADDING New Technician
License Application	List of current technicians. Social security number required for new	Name of technician, social security number required.
List of current technicians, social	technicians.	namber required.
security number required.		Fees-
Current calibration reports for	Current calibration reports for test standards.	\$50.00 for each new technician.
test standards.		PLEASE NOTE: Technician license
	Fees-	will expire with establishment
Fees-	\$150.00 establishment plus \$50.00	license.
\$150.00 establishment plus	for each technician. \$100.00 late	
\$50.00 for each technician.	fee if received after expiration of current license.	
Notarized Corporate Surety		
<i>Bond or Certificate of Deposit</i> in the amount of \$1000 payable to NMDA.	Notarized Original Bond or Continuation certificate of existing bond or Certificate of Deposit.	

List below the names and social security numbers of all services technicians associated with this establishment who will be installing, servicing, repairing and/or reconditioning, commercial weighing and measuring devices. A fee of **\$50** must be paid for each registered service technician. We cannot accept social security numbers via email. It is in violation of *policy 15.41*.

Technician (First, Last Name)	Social Security Number	Technician (First, Last Name)	Social Security Number

Other individuals may be registered at a later date by notifying the New Mexico Department of Agriculture and submitting the name, social security number and the registration fee of \$50 for each new service technician

## **Volume Measuring:**

## Class of Registration (Check the class or classes that apply)

PDRetail Petroleum Dispensers.<br/>(Requires at least one<br/>certified 5 gallon volumetric<br/>prover)LMDBulk MetersLPGLiquified Petroleum GasCNGCompressedLMDBulk Meters(Requires at least one certified<br/>volumetric prover, capable of<br/>holding full flow for one minute-<br/>25 gallon minimum )LPGLiquified Petroleum GasCNGCompressed<br/>NaturalLMDBulk Meters(Requires at least one certified<br/>volumetric prover, capable of<br/>bolding full flow for one minute-<br/>25 gallon minimum )Measuring Devices<br/>volumetric prover)Natural<br/>Gas

## **Testing Standards:**

Attach calibration certificate for all field standards to be used in servicing commercial devices in New Mexico.