

2025 HARVEST NOTIFICATION DOCUMENT

This Harvest Notification Document informs New Mexico Department of Agriculture (NMDA) of your intent to initiate harvest of a specific hemp lot/variety licensed under a unique license number. **NMDA requires notification of harvest no less than thirty (30) days in advance of an estimated harvest date** for the purpose of working with the licensee, or their designee, on the collection of compliance samples. This Harvest Notification Document can be printed, completed, scanned and emailed to hemp@nmda.nmsu.edu. Due to the time sensitivity involved in hemp harvesting dates and inspector scheduling, NMDA recommends using next-day services for the delivery of Harvest Notification Documents when using a third-party delivery service if you choose to mail your documents.

Compliance samples will be removed from plants of each variety identified on this Harvest Notification Document. A harvest certificate will be issued to the grower for lots/varieties determined to be compliant with federal and state requirements. Growers with non-compliant lots/varieties will be offered the opportunity to remediate or dispose of the lot as ordered and witnessed by NMDA.

It is the responsibility of the licensee to transport hemp samples to an approved NMDA laboratory for testing of THC content. Note that the samples are composed of wet plant material and subject to mold. If samples are not stored properly and not shipped in a way to prevent mold development, the samples may be deemed unusable and not tested. To reduce the risk of mold development, ensure samples are refrigerated immediately. Consider shipping compliance samples to the laboratory in a container appropriate for cold shipment. **Currently NMDA has approved the following laboratories for this purpose: Rio Grande Analytics (575-652-7661) and Scepter Lab (505-216-9484).** Advanced notification to labs may be required to establish an account. Following notification of compliant variety by an approved laboratory, NMDA will issue a Harvest Certificate. Lots that cannot be harvested within thirty (30) days of the sampling date shall require submission of a subsequent Harvest Notification Document(s) to initiate staggered sampling dates to ensure THC compliance with federal and state laws.

Harvest sampling requests in excess of initial harvest sampling inspection per licensed location may incur additional charges to cover inspector time and mileage. Also note the request for pesticide use on a hemp crop/plant. Because of the human handling required of plant material for laboratory analysis, the magnification of pesticides residues in hemp that occurs during processing for oil, and that a portion of New Mexico's crop is destined for inhalation products, the identification of pesticides is important. Information regarding state approved pesticides can be found on NMDA's hemp web page. Hemp purchasers/processors may have additional restrictions regarding pesticide use, concentrations, and/or crop residues.

Disclaimer: *The issuance of a Harvest Certificate does not imply that the crop/plants at harvest, or the crop/plants after harvest, or that every plant in a lot meet state and federal laws governing THC requirements. Issuance of a Harvest Certificate demonstrates that at the time of sampling, the plants sampled as representative of a variety grown at a specific location were found to be in compliance based on state approved sampling methodology. A harvest certificate does not represent a Certificate of Analysis and does not certify that clones or seed produced from mother plants will maintain compliance with state and federal laws governing THC requirements.*

Office Use Only
Inspector _____
Date Assigned _____

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Submit this form at least thirty (30) days prior to estimated harvest date. It can be printed, completed, scanned and emailed to hemp@nmda.nmsu.edu. Preferred method is by email, it can also be hand delivered to the New Mexico Department of Agriculture's Las Cruces office, or delivered to the Las Cruces office via UPS, Fed-Ex, or mail. See note regarding shipping in accompanying document.

Current Date _____

Name of License Holder _____

License Holder E-mail _____

License Number Associated With this Harvest _____

Estimated harvest date associated with This Harvest Notification _____

County Where the Field/Greenhouse is Located _____

Contact Person to Schedule a Sample Collection _____

Telephone Number of Contact Person _____ E-mail _____

HEMP VARIETY/IDENTIFICATION	ACREAGE OR SQUARE FEET PLANTED	ACREAGE OR SQUARE FEET TO BE HARVESTED	CROP MARKET (CBD, bud-flower, seed, other)	HARVEST TECHNIQUE (hand, machine top-biomass, machine whole biomass, other)

HEMP VARIETY/IDENTIFICATION	Pesticide Name / Application Date			

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