



New Mexico Department of Agriculture
Division of Standards and Consumer Services
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September 20, 2011

MEMORANDUM

TO: Weights and Measures Service Establishments
FROM: Joe E. Gomez, Division Director
SUBJECT: Place-In-Service Changes

A handwritten signature in blue ink, appearing to read 'Joe E. Gomez', written over the 'FROM' line of the memorandum.

As of August 1, 2011, changes to 21.16.5 NMAC, Bonding and Registration of Service Technicians and Service Establishments for Commercial Weighing or Measuring Devices became effective.

The portions that changed were Subsection A and Subsection B of 21.16.5.14 PLACE-IN-SERVICE REPORT. Subsection A under this part used to read:

- A. Within five (5) calendar days after a new or used device is installed, the original of the properly executed place-in-service report shall be mailed to the department. The duplicate copy of the report shall be retained by the registered service establishment and the triplicate copy of the report shall be given to the owner or operator of the device.

Subsection A now reads:

- A. Within five (5) calendar days after a new or used device is installed, or a device that has been officially rejected has been repaired, the original of the properly executed place-in-service report shall be sent to the department. The duplicate copy of the report shall be retained by the registered service establishment and the triplicate copy of the report shall be given to the owner or operator of the device.**

Subsection B under this part used to read:

- B. Within five (5) calendar days after repairing a device that has been officially rejected, the bottom portion of the out-or-order form shall be completed by the registered service technician performing the repair and the form mailed to the department.

Subsection B under this part now reads:

- B. A place-in-service report for the types of devices specified below shall be accompanied by the registered service establishment's test report which shows the device was tested and performing within applicable tolerances at the time the device was placed in service:**

This change will allow registered service establishments the ability to e-mail their place-in-service reports to the department in lieu of mailing them. Establishments/Technicians can still fax or mail them if they wish. This change also came about because we have changed the documentation of our inspections. We will no longer be using the duplicate Out of Order reports. The new report will be at the bottom of the Device Report. Technicians can complete the bottom portion of this report and email, fax, or mail it to our office. The e-mail address is located in the heading of every Device Report. The address is: scspis@nmda.nmsu.edu

The complete updated version of 21.6.5 NMAC has been enclosed for your information.

If you have any questions, please feel free to contact myself, Raymond Johnson, assistant division director or David Turning, assistant division director.

JEG/rej