# NMDA
New Mexico Department of Agriculture

**The New Mexico Department of Agriculture is pleased to announce the implementation of our new database USAPlants**

https://nmag.nmsu.edu/USAPlants/SecurityLogin.aspx

<u>All</u> registrants will now be able to view:

- Payment history
- Tonnage reports (if applicable)
- Brands (products), and their status
    - o Status includes
        - ▪ A – Active
        - ▪ NR – Not Registered
        - ▪ D – Denied
        - ▪ PR – Pending Review
        - ▪ RN – Revisions Needed
        - ▪ SS – Stop Sale
    - •Sample information

<u>Fertilizer</u> registrants will now be able to enter Monthly tonnage reports.

<u>Non</u> registrants (General Public) will now be able to view:

- Programs
    - o Feed Manufactures
    - o Fertilizer Manufactures
    - o Pesticide Registrants
- Company Names
- Brands (products)
    - o Brand information includes
        - ▪ Brand Name
        - ▪ Registration Year
        - ▪ Status
        - ▪ Package Weight
            - ➢ Feed Products
                - • Small Package
                    - ▪ Under 10 pounds
                - • Large Package
                    - ▪ 10 pounds or greater
                - • All Package Weights
                    - ▪ Both under and over 10 pounds
            - ➢ Fertilizer Products
                - • Small Package
                    - ▪ Under 5 pounds
                - • Large Package
                    - ▪ 5 pounds or greater
                - • All Package Weights
                    - ▪ Both under and over 5 pounds

First time users will have to register with USAPlants

**NMDA** — New Mexico Department of Agriculture

**New Mexico Department of Agriculture**
Taste the Tradition • Grown with Tradition

### Register User

Please refer to the directions below your license to fill out this information:

| NMPlants Home Page | | |
| Agricultural & Environmental Services | | |
| Product Registration | | |
| Logon / Register | | |

| USAPlants ID:* | 0▊▊5 | Need Help? |
| Pin ID:* | ▊▊ | Need Help? |
| New User Name:* | ACMEPETS | |
| Email Address:* | ▊▊m | |
| First Name:* | Jane | |
| Last Name:* | Doolittle | |
| Phone:* | 555 - 555 - 5555 | |
| New Password:* | •••••••• | ! |
| Confirm Password:* | •••••••• | |

**Save**   **Back**

Home | Food, Animal & Plant Programs

| USAPlants ID: | Registrants can obtain their USAPlants ID and Pin number by emailing fsf@nmda.nmsu.edu or calling the main office (575) 646-3107 |
|---|---|
| Pin ID: | |
| New User Name: | User choice – no spaces |
| Email Address: | Primary users email address |
| First Name: | Primary user name |
| Last Name | |
| Phone: | Primary users phone number |
| New Password: | User choice – write down and keep in safe place |
| Confirm Password: | |

Once registered with USAPlants, users can logon at
https://nmag.nmsu.edu/USAPlants/SecurityLogin.aspx
Using the user name and password.

**Accounts** – USAPlants now uses "Accounts". This allows for multiple "Programs" to be set up in one place. Registrants would previously have separate registrations for Feed, Fertilizer and Pesticides. The USAPlants ID given to you for registration now will be used for all Program Types if applicable.

**The Account Home Page includes:**

1. Account Summary
   • Primary address of account holder

2. Available Programs
   • Listing of "Programs Types" currently available for primary account
     ○ Feed Manufactures
     ○ Fertilizer Manufactures
     ○ Pesticide Registrant

3. Account Task
   • Applies to fertilizer registrants only, that report tonnage
     ○ This feature allows for "Monthly Tonnage Reports" to be entered directly into the USAPlants database

**Account Home**

Choose the "Program Type" you wish to view

| Account Summary |
|---|
| 0003C5 ACME Pets 1234 Main Street, Las Cruces, NM 88005 , 555-555-5555 |

**Available Programs**

| Program Type | License ID | Status | Issue Date | Expire Date | Phase |
|---|---|---|---|---|---|
| Feed Manufacturers | 4549 | Active | 09/06/2012 | | |
| Fertilizer Manufacturers | 4960 | Active | 09/06/2012 | | |

2 record(s) found.

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**Feed Program**

**1.   Account Summary**

0003C5 ACME Pets 1234 Main Street, Las Cruces, NM 88005 , 555-555-5555

**2.   License Information**

| | |
|---|---|
| **USAPlants ID:** | 0003C5 |
| **License ID:** | 4549 |
| **Status:** | Active |
| **Issue Date:** | 09/06/2012 |
| **Expire Date:** | |
| **Original Effective Date:** | 09/06/2012 |
| **License Designate:** | Both |

Back to Account Home

Payments ⊞ (Click to show your payments)

Tonnage ⊞ (Click to show your tonnage)

Brands ⊞ (Click to show your brands)

Samples ⊞ (Click to show your samples)

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Username: acmepets

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# The Program Page includes:

1. Account Summary
   • Primary address of account holder

2. License Information - Remember New Mexico does not License Feed and Fertilizer Companies, instead we register products. Because USAPlants also License through the Pesticide program the word "License" appears on Feed and Program pages.
   • USAPlants ID:
   • License ID: Non applicable for feed & fertilizer programs
   • Status:
     o Active – Program in good standing
     o Closed – Program no longer active
     o Delinquent – Required fees have not been paid
     o Pending – New companies that have not yet registered products, or labels are under review
     o Stop Sale – Companies that will have any products placed under "Stop-Sale" if found in New Mexico
   • Issue Date: Date program was first entered
   • Expire Date: Non applicable for feed & fertilizer programs
   • Original Effective Date: Date program first registered products in New Mexico (some dates prior to 1980 cannot be verified)
   • License Designate: Non applicable for feed & fertilizer programs

![New Mexico Department of Agriculture logo]

**Payments** ⊟ (Click to hide your payments)

| Payments |
| --- |

Start Date Range: 📅◀ 09/21/2009    End Date Range: 📅◀ 09/21/2012    [Get Results]

Single check split between registration and inspection fees ⎬

| Check /Order No. | Payment Type | Name | Processed Date | Fee Amount | Total Check Amount |
| --- | --- | --- | --- | --- | --- |
| 1234 | Feed Registration Fees | ACME Pets | 9/21/2012 | $4.00 | $54.00 |
| 1234 | Feed Inspection Fees | ACME Pets | 9/21/2012 | $50.00 | $54.00 |
| 2234 | Feed Tonnage Fees | ACME Pets | 9/21/2012 | $22.50 | $22.50 |

3 record(s) found.

## Program Page Continued:

**Tonnage** ⊟ (Click to hide your tonnage)

| Tonnage |
| --- |

| Program | Year | Schedule | Reporting | Total Tons | Total Brands | Inspection Fee | Late Fee | Amount Due | Payments Amount | Check # |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Feed Tonnage | 2012 | Apr 1, 2012 - Jun 30, 2012 (Quarterly) | Not Complete | 150.000 | | $22.50 | | $22.50 | $22.50 | 2234 |
| Feed Tonnage | 2012 | Jan 1, 2012 - Mar 31, 2012 (Quarterly) | Complete | 100.000 | | $15.00 | | $15.00 | | |

2 record(s) found.

1. Payments
   - All payments made after August 28, 2012 ("go live" date) will be available for view in USAPlants
     - Note in example
       - Same check entered for one payment received
       - Check has been split between
         - Feed Registration Fees – Fee collected on all products being registered
         - Feed Inspection Fees – Fee collected on packages distributed in quantities less than 10 pounds in lieu of tonnage fees
2. Tonnage - Feed companies distributing products exclusively in quantities of less than 10 pounds and fertilizer companies distributing products exclusively in quantities of less than 5 pounds, will **_not_** have tonnage reports.
   - Tonnage can only be viewed for any given quarter if a report was received by the Feed, Seed & Fertilizer Section
   - Tonnage reported effective 1st quarter 2012 will be available for view in USAPlants
   - Reporting is marked "complete" once product break down has been entered by staff

**New Mexico Department of Agriculture**

**Brands** – Brands, or products, are individual items registered with the NMDA/FSF Section. With the launch of USAPlants, "unregistered products" found in the State of New Mexico, will also show up under the brands section.

Brands ⊟ (Click to hide your brands)

| Brands | | | |
|---|---|---|---|

**5.** Display products registered for year: 2012 ▾  Get Results

| 1. Brand Name | 2. Brand ID | 3. Grade | 4. Brand Status |
|---|---|---|---|
| Fluffy Puppy Dog Food | 5035 | | |
| Fluffy Puppy Dog Treats | 5034 | | A |

2 record(s) found.

1. **Brand Name**
   • Products registered with the NMDA-FSF Section.
      o Existing products were populated from the previous database. Character limitation required the abbreviation of many items which will not be an issue with products registered after 08-28-2012

2. **Brand ID**
   • Product numbers are assigned when brands are entered into USAPlants. USAPlants Brand ID's will not necessarily be consecutive
      o Numbers assigned to products prior to USAPlants "legacy numbers" will remain the same.

3. **Grade**
   • Applies to fertilizer brands only, this is the grade statement for fertilizers. Please note that soil amendments will show a Grade of 0-0-0 by default
      o Brands registered prior to USAPlants implementation may not have a grade statement available

4. **Brand Status**
   • A / Active – Brand in good standing
   • NR / Not Registered – Brands found in New Mexico that were not registered prior to distribution
   • D / Denied – Brands that are denied registration due to label violations, unapproved ingredients or other compliance issues
   • PR / Pending Review – Brands that submitted labels have not been fully reviewed
   • RN / Revisions Needed – Brands with submitted labels requiring some change in order to meet compliance
   • SS / Stop Sale – Brand that is in violation of New Mexico's Commercial feed Law and cannot be distributed in the State

5. **Display products registered for year:**
   • Brands current year of registration – Brands that have not yet been renewed will show up on a previous year
   • Past years will be unavailable prior to USAPlants "go live date"

![New Mexico Department of Agriculture - NMDA]

**New Mexico Department of Agriculture**

**Brands –** Brands, or products, are individual items registered with the NMDA/FSF Section. With the launch of USAPlants, "unregistered products" found in the State of New Mexico, will also show up under the brands section.

Brands ⊟ (Click to hide your brands)

**Brands**

Display products registered for year: 2012 ▾   [Get Results]

| Brand Name | Brand ID | Grade | Brand Status |
|---|---|---|---|
| Fluffy Puppy Dog Food | 5035 | | |
| Fluffy Puppy Dog Treats | 5034 | | A |

2 record(s) found.

1. Type
   • Feed Product
   • Fertilizer Product
2. Package Weight
   ➢ Feed Products
      • Small Package
         ▪ Under 10 pounds
      • Large Package
         ▪ 10 pounds or greater
      • All Package Weights
         ▪ Both under and over 10 pounds
   ➢ Fertilizer Products
      • Small Package
         ▪ Under 5 pounds
      • Large Package
         ▪ 5 pounds or greater
      • All Package Weights
         ▪ Both under and over 5 pounds
3. Brand Feed Type
   • Intended use of brand
      ▪ Livestock (Non-Medicated)
      ▪ Livestock (Medicated)
      ▪ Pet
      ▪ Specialty Pet
         o Brands registered prior to USAPlants implementation may not have brand feed type available
   • Fertilizer Brands – Non-applicable
4. Volume
   • Weight of package entered into database
5. Grade
   • Non applicable for feed products
6. Brand Feed Composition Type
   • Purpose of brand
      o Complete
      o Supplement
      o Treat

| Home | Programs | ▸ Profile | Logout |
|---|---|---|---|

**Feed Brand Information**

**Company Details**

0003C5 ACME Pets 1234 Main Street, Las Cruces, NM 88005 , 555-555-5555

License Expire Date:                              License Status:         Active

**Brand Details**

Brand Name: Fluffy Puppy Dog Treats

| | | | | |
|---|---|---|---|---|
| **1.** Brand ID: | 5034 | | Registration Fiscal Year: | 2012 |
| **1.** Type: | Feed | | Status: | Active |
| Issue Date: | 09/06/2012 | | | |
| Original Effective Date: | 09/06/2012 | **4.** Volume: | | 0.00 lb |
| | | **5.** Grade: | | |
| **2.** Package Weights: | All Package Weights | | | |
| **3.** Brand Feed Type: | Pet | **6.** Brand Feed Composition Type: | | Treat |

**Brand Labels** **7.**

| Date | Name |
|---|---|
| 09/19/2012 10:48 AM | 5 lbs..jpg |

1 record(s) found.

Brand Purpose:        Treats
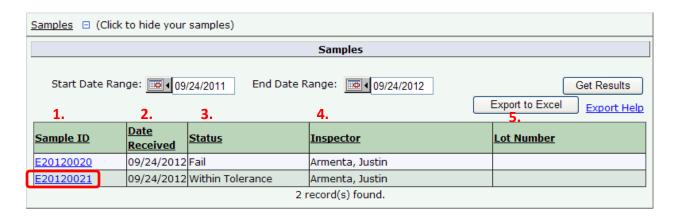Additional Information:  Feed one at a time

[Back]

7. Brand Labels
   • Images of labels can now be attached to their corresponding brands

# Samples:

**Samples** – NMDA inspectors frequently collect samples of feed and fertilizer products to verify the guaranteed analysis and/or grade statement required on labels

**Samples** ☐ (Click to hide your samples)

| | **Samples** | | | |
|---|---|---|---|---|

Start Date Range: 📅◄ 09/24/2011    End Date Range: 📅◄ 09/24/2012    [Get Results]

[Export to Excel]    Export Help

**1.        2.        3.            4.                                5.**

| Sample ID | Date Received | Status | Inspector | Lot Number |
|---|---|---|---|---|
| E20120020 | 09/24/2012 | Fail | Armenta, Justin | |
| E20120021 | 09/24/2012 | Within Tolerance | Armenta, Justin | |

2 record(s) found.

1.    Sample ID
   • Number assigned by USAPlants for samples entered into data base
   • By clicking on the Sample ID number detailed information is provided

2.    Date Received
   • Date sample arrived at the State Chemistry lab

3.    Status
   • Test results of sample
           o Pass – Sample met guarantees
           o Fail – Sample did not meet guarantees in at least area
           o Within Tolerance – Sample was within acceptable limits

4.    Inspector
   • Name of NMDA inspector that took official sample

5.    Lot Number
   • Company identifier, if applicable

![New Mexico Department of Agriculture logo - NMDA]

## Sample Details

1. Collection Point:
   • Place where sample was found

2. Guarantor:
   • Company that holds registration of brand

3. Net Wt of Pkg:
   • Weight of brand sampled

4. Amt in Lot:
   • Number of brands available

5. Sampling Method:
   • Procedure inspector used to obtain sample

## Component Summary

1. Component
   • Test conducted by Chemistry lab

2. Min
   • Percentage guaranteed on label

3. Component Average
   • Average results of test performed

4. Tolerance
   • Allowable level of deviation

5. Low Value
   • Lowest result acceptable to be within tolerance

6. Status
   • Results of completed test

| Home | Programs | ▸ Profile | Logout |

### Fertilizer Sample Edit (E20120021)

☐ Sample Discarded

**Sample Summary**

Fertilizer Sample: E20120021 | Sample Status: **Within Tolerance** | Date Received: 9/24/2012
Date Completed: 9/24/2012

⊟ **Sample Details**

**Collection Details**

Date Sample Taken*: 09/20/2012 | Date Received*: 09/24/2012

**1.** Collection Point*: 0003C5
ACME Pets
1234 Main Street
Las Cruces, NM 88005
555-555-5555

**2.** Guarantor*: 0003C5
☑ Same as Coll. Pt.
ACME Pets
1234 Main Street
Las Cruces, NM 88005
555-555-5555

Region*: 1 - All Regions | Inspector Sample Nbr*: 2test
Inspector*: Armenta, Justin | Unofficial Sample: ☐
Death Loss: ☐

**Label**

Fertilizer Sample Classification*: **Agricultural** | Lot Number:
Brand Name: [Filter] 10-10-10
Price Per Ton: | Sample Medium/Form:
**3.** Net Wt of Pkg: 20 lb | **4.** Amt in Lot*: 7 lb
☐ Convert to Lbs | ☐ Convert to Lbs
Bags Sampled: | **5.** Sampling Method: 10 Cores
Label Attached: ☐ | Split Sample: ☐

**Miscellaneous**

Resample Of: | Sample Desc:
[Save] [Save As New] [Delete] [Back]
☑ Create Sample Label

### Component Summary

[Export to Excel]

| Component | Min | Max | Component Average | Tolerance | Low Value | High Value | Status | Completed |
|---|---|---|---|---|---|---|---|---|
| Nitrogen (N) | 10.00 % | | 11.50 % | 0.58 | 9.42 % | | P | 09/24/2012 |
| Avail. Phosphate (P2O5) | 10.00 % | | 10.00 % | 0.69 | 9.31 % | | P | 09/24/2012 |
| Soluble Potash (K2O) | 10.00 % | | 9.80 % | 0.7 | 9.30 % | | OK | 09/24/2012 |

### Resamples of E20120021

| Sample ID | Guarantor | USAPlants ID | Lot Nbr | Date Received | Date Completed | Current Status | Component Codes/Guarantee |
|---|---|---|---|---|---|---|---|